

Clark House Health Center

Immunization Entry Information & Forms Checklist

Please **PRINT** this form and refer to it to assure that ALL required documents and forms have been submitted and uploaded.

NEW STUDENT IMMUNIZATION ENTRY INFORMATION

Enter Here: <https://osh.sps.edu>

- Please refer to your child's latest immunization record.
- Click 'New' to enter the date of each vaccine given. Leave blank if your child hasn't received a certain vaccination.
- Click 'Submit' when complete.
- Scan your copy of the immunization record. Go to Upload Documents and follow instructions.

RETURNING STUDENT IMMUNIZATION ENTRY INFORMATION

- If you child received immunizations at their physical, please follow the above instructions to update your child's records.
-

**In order for your child's registration to be complete,
the following items must be submitted.**

Complete Here: <https://osh.sps.edu>

Online Forms:

- Consents & Insurance Information
- Health Questionnaire & Medication Agreement
- Texting Opt In/Opt-out

Paper Forms:

- Physical Examination
- TB Screening

Online Entry:

- Immunization Information

Document Uploads:

- Insurance card, if not using SPS insurance option
- Prescription card, if applicable
- Immunization record
- Physical Examination
- TB Exam
- COVID 19 card

Thank you!